

**TAHLEQUAH HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

1

**Date: 09/14/2020**

**Time: 5:00 p.m.**

**Place: MP Boardroom**

**The Tahlequah Hospital Authority Board of Trustees that will be in attendance for the meeting are: Judy Williams, Carol Choate, and Stephen Highers. Trustees attending remotely are Gary Harrington, Susan Chapman-Plumb, Mike Watkins, and Dr. Charles Gosnell. The number of attendees on site for consideration of conducting business while practicing Social Distancing as currently recommended by the CDC will be, Trustees and essential hospital personnel. Instructions for remote attendance by the public is provided below. There will be no public comments either generally or with respect to any specific agenda item during the meeting.**

**Teleconference Dial In:  
+1 (253) 215-8782 or +1 (346) 248-7799**

**Meeting ID: 813 9389 4861  
Password: 113138**

**I. CALL TO ORDER/CALLING OF THE ROLL** .....Ms. Williams  
If there is any potentially known conflict of interest relevant to a matter requiring action by the Board, the trustee(s) shall call it to the attention of the Board at this time and said trustee(s) shall not vote on the matter.

**II. REVIEW AND APPROVAL OF MINUTES**.....Ms. Williams

**III. EXECUTIVE SESSION**.....Ms. Williams

A. Motion to Exit Regular Session and Enter Into Executive Session. Information gained and topics discussed are to be held in strict confidentiality. Any dissemination of information discussed in executive session without proper authorization may lead to disciplinary action.

1. Possible Discussion on Legal Issues for Section VIII.A Finance/Compliance Committee – O.S. 25§307.B.4
2. Possible Discussion on Personnel Matters – for Section VIII.B Personnel/Strategic Planning Committee and for Section VIII.C Quality Assurance Committee – O.S. 25§307.B.1
3. Possible Discussion on Peer Review for Medical Staff and/or Credentialing – O.S. 25§307.B.7

B. Motion to Exit Executive Session and Reconvene Regular Meeting.

C. Report and Possible Action from Executive Session:

1. Possible Discussion and Possible Action on Legal Issues for Section VIII.A Finance/Compliance Committee
2. Possible Discussion and Possible Action on Section VIII.B Personnel Matters for Personnel/Strategic Planning Committee
3. Possible Discussion and Possible Action on Section VIII.C Quality Assurance for:
  - a. Medical Staff Affairs Report
  - b. Quality Assurance Committee Report
4. Possible Discussion and Possible Action on Peer Review for Medical Staff and/or Credentialing:
  - a. Initial Appointments-Discussion and Action
    - i. Andry, Nathalie M.D. – Consulting; Diagnostic Imaging
    - ii. Arrowsmith, Laura D.O. – Consulting; Diagnostic Imaging
    - iii. Cummen, Kathleen APRN-CNP – Allied Health Professional; Nurse Practitioner
    - iv. Jarrett, Dillon APRN-CNP – Allied Health Professional; Cardio NP/ Nurse Practitioner
    - v. McQuarters, Stephanie APRN-CNP – Allied Health Professional; Emergency Medicine
    - vi. Roman, Christopher M.D. – Consulting; Diagnostic Imaging

**TAHLEQUAH HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Date: 09/14/2020**

**Time: 5:00 p.m.**

**Place: MP Boardroom**

- b. Re-Appointments-Discussion and Action
  - i. Christian-Armstrong, D'Lynn D.O.- Hospitalist, Hospitalist
  
- c. Change of Status/Privileges
  - i. Brown, Russel D.O. – Hospitalist to Inactive
  - ii. Cooper, James M.D. – Consulting to Inactive
  - iii. Spencer, Shawn ST – Allied Health Professional to Inactive
  - iv. Tennent-Browning, Carol M.D. – Consulting to Inactive
  - v. Thomas, Chelsea D.O. – Consulting to Inactive
  - vi. Watts, Jeffery M.D. – Courtesy to Inactive

**IV. CONSENT AGENDA ITEMS - Discussion and Action .....Ms. Williams**

A. All items listed under the Consent Agenda Items are deemed to be non-controversial and routine in nature by the Board of Trustees. The following items will not be discussed but will be approved by one motion of the Board of Trustees unless any Board member desires to discuss an item, at which time it will then be removed and thus placed as a Regular Agenda Item for consideration and approval on this Agenda. The Consent Agenda Items consists of the following items:

- 1. Consent Items
  - a. Cherokee Health Partners Financials
  - b. Northeast Oklahoma Cancer Center Financials
  - c. Northeast Oklahoma Diagnostics Financials
  - d. Northeast Oklahoma Heart Center Financials
  - e. Northeast Oklahoma Management Services Organization Financials
  - f. Northeastern Wound Management Financials
  - g. Platte Dialysis, LLC Financials
  - h. Tahlequah Hospital Foundation Financials
  - i. Tecumseh
  - j. LifeCare
  - k. Ameriprise
- 2. Consent: Quality Assurance Plans/Policies/Protocols
  - a. Emergency Operations Plan (EOP)
  - b. Hospital-Acquired Infections (HAI) Reporting
  - c. Isolation-Airborne, Contact, Droplet, Enteric and Reverse (Neutropenic) Precautions-Handling Contaminated Materials
  - d. Patient Rights and Responsibilities
  - e. Patient Safety Evaluations System (PSES)
  - f. Variance Reporting

B. Discussion and Possible Action on Items Removed from Consent Agenda

**V. ADMINISTRATIVE REPORTS**

- A. Health System Report-Discussion and Action.....Mr. Woodliff
- B. Hospital Report-Discussion and Action.....Mr. Berry

**VI. MEDICAL STAFF COMMITTEE**

- A. Medical Staff Committee Reports-Discussion and Action..... Dr. Rotton

**VII. COMMITTEE REPORTS**

- A. Finance/Compliance Committee-Discussion..... Mr. Watkins
  - 1. Financial/Statistical Report-Discussion and Action ..... Mr. Wagner
  - 2. Capital Expenditures - Discussion and Action ..... Mr. Wagner
  - 3. Investments Modification-Discussion and Action..... Mr. Wagner
  - 4. PharmaForce Service Agreement-Discussion and Action.....Mr. Berry
  - 5. Physician Employment Agreement: Hospitalist-Discussion and Action .....Mr. Berry
  - 6. Independent Contractor Agreement: Anesthesia-Discussion and Action.....Mr. Berry
  - 7. Independent Contractor Agreement: Anesthesia-Discussion and Action.....Mr. Berry

**TAHLEQUAH HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Date: 09/14/2020**

**Time: 5:00 p.m.**

**Place: MP Boardroom**

- 8. Letter of Agreement: Cardiovascular Surgeon-Discussion and Action.....Mr. Berry
- B. Personnel/Strategic Planning Committee
  - 1. Committee Reports-Discussion and Action.....Ms. Plumb
- C. Quality Assurance Committee ..... Ms. Choate

**VIII. NEW BUSINESS**

Any matter not known about and which could not have been reasonably foreseen prior to the posting of this agenda.

**IX. ADJOURN**